# Start Your Application

Congratulations, you are ready to begin preparing your SAR membership application. If you followed all of the previous steps, this shouldn't be very difficult. The <u>Applica-tion Preparation Guide</u> and <u>SAR Application Formatting Guide</u> will be invaluable resources during the application preparation process. As an applicant, there are several membership options. While most individuals who join the SAR will do so as a regular member, we also have a junior membership option for men under 18 years of age. Your chapter contact will be able to discuss membership options and related costs with you. For example, if more than one eligible family members wish to join together at the same time based upon the same Revolutionary War Patriot, the SAR Family Plan might be the cost effective. Membership costs vary between SAR chapters and SAR state level societies depending upon location; your chapter contact will be able to share those details with you as well.

Once properly completed, submit your SAR membership application (with all related documentation) to your sponsoring SAR chapter for approval. The Chapter will then forward your application to the respective SAR State Society and then on to National SAR Headquarters for final review and approval. Typically, the approval process takes approximately 12 weeks from local chapter review to issuance of a National Number. You will be contacted should any additional documentation be required. Associated fees can be found in the <u>Membership Cost Manual</u>

NOTE: It is strongly recommended that you find a local contact to guide and assist with completing the SAR membership application form and fulfilling the SAR application requirements as there are some nuances of this process that they can help navigate. The completed SAR membership application form and supporting documentation must be submitted to your local SAR chapter or in some cases SAR State Society. There are options for completing the SAR membership application form.

## **OPTION #1 - NSSAR DIGITAL APPLICATION**

This option allows for your data to be captured for future supplemental patriot ancestor applications and allows the SAR application helper to electronically access your application for real time guidance and assistance. This is the preferred method for most SAR membership applications. Use the <u>SAR Digital Application Guide</u> to assist with using the system. Please make sure that you print off the application and give it to your Chapter Registrar to begin processing. This is not an automated system (yet). Failure to do this will result in significant delays.

#### 1. Create Your User Account

## 2. Click the My Applications Link (Once Logged in)

**OPTION #2 – ADOBE PDF APPLICATION** This option is recommended for those with limited Internet access who don't mind meeting with their helper in person for assistance in completing their application. Please make sure you download this to your local PC for data entry or ALL data entry and/or changes will be lost.

#### **PDF SAR Application**

#### **OPTION #3 - MICROSOFT WORD APPLICATION**

This option is recommended for those with limited Internet access who don't mind meeting with their helper in person for assistance in completing their application. This application requires Microsoft Word or its equivalent.

## Word SAR Application

**OPTION #4 – INEXPENSIVE SOFTWARE PACKAGE BY COX SOFTWARE** This is an option for those who don't mind paying for extra features. SARApAid has been licensed by the National Society of the Sons of the American Revolution as an approved NSSAR Application form software package. It is a stand-alone program, requiring no other application or software package to provide complete entry, editing, saving, recall, and printing of NSSAR Application plication forms in WinXP, Vista, Windows 7, Windows 8, and Windows 10.